

The Contingent

Opportunity Summary: UI/UX Designer – TC Indiana Website

Organization Description:

The Contingent is a 501 (c) (3) venture non-profit focused on sparking and holding initiatives to empower leaders and mobilize community for the common good. Since our inception we have centered the perspectives, skills and needs of people of color and low-income Oregonians to challenge the status quo and transform our communities: from the four corners of the block to the four corners of Oregon. We ask hard questions. We take risks. And we link arms with our neighbors, including business partners, faith communities*, and government agencies.

From mentoring to mobilizing volunteers to restructuring systems that work for some at the cost of others, we prioritize uplifting and empowering leaders to transform their communities. For more information about the initiatives of The Contingent, please visit www.thecontingent.org.

**If interested candidates would like to learn more about The Contingent's work with faith communities and how this external work is reflected in our internal rhythms, we would value the opportunity to share more! Please contact The Contingent's ED of Organizational Development, Kelly Bartz k.bartz@thecontingent.org for additional information.*

Opportunity Summary:

We are contracting an efficient graphic designer who can curate compelling visual storytelling that captivates and motivates the audience with digital, print, and other collateral as needed. Seeking a candidate who possesses advanced knowledge of current design software and is proficient in every stage of the design process, from ideation to the final output. Working closely with numerous teams across the organization, the designer should have the ability to transform verbal or written ideas into designs that resonate.

The successful contractor must have a comprehensive understanding of branding and marketing, and the ability to select the most suitable style and layout for each project. If you also possess a portfolio of professional design projects, particularly involving web/mobile applications, we would love to hear from you.

The successful candidate will have a proven track record of contributing to exceptional website and marketing campaigns that not only look visually appealing but also deliver impressive outcomes. The ideal candidate will be a forward-thinking individual who stays abreast of current trends and possesses excellent verbal and written communication skills, enabling them to thrive in a fast-paced environment.

Applicants must possess a full proficiency in the following skills and tools, but not limited to: Adobe Photoshop, Adobe Illustrator, Creative Suite, Word Press, Microsoft Office, and all social media

platforms. Previous experience in a variety of marketing functions, including branding, communications, digital marketing, website, and content creation, is a requirement.

Job Type: The UI/UX Designer is a contract opportunity, but there will be an open full-time position available this fall.

Salary: Project fee - \$20,000 -The contract role would be to manage the UI/UX of a new website through to completion, with potential full-time employment in fall of 2023.

Anticipated Schedule: Schedule is flexible but will require some in office work. About 75% of the work can be completed in "off" hours (i.e., evenings, weekends, etc.).

Work location: Portland, Oregon

Start Date: June 1, 2023

Application Procedure:

Those interested in this position must submit the following:

1. Letter of interest (Please include how you learned about this position)
2. Resume
3. Please include a portfolio of your UX/UI and graphic design work, and links to websites featuring UX/UI work you have done."
4. Three references including:
 - First and Last name
 - Role
 - A brief description of their relationship to you
 - Contact Information (email + phone number where they may be reached)

Screening of applicant materials will begin immediately, and applications will be accepted until the position is filled.

Application materials should be emailed with a subject line containing " **UX/UI Designer**" sent to hire@thecontingent.org.